ACCSC
Accrediting Commission of Career Schools and Colleges

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Arlington, Virginia 22201
703.247.4212
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www.accsc.org

October 6, 2026

ELECTRONIC DELIVERY
[redacted]

[redacted]
President/Director
Hamrick School
1156 Medina Road
Medina, Ohio 44256

School #M054638
Withdrawal of Accreditation

Dear [redacted]:

At the August 2026 meeting, the Accrediting Commission of Career Schools and Colleges ("ACCSC" or "the Commission") considered the previous decision to continue Hamrick School located in Medina, Ohio on Probation in relation to the school's Application for Renewal of Accreditation and Student Satisfaction Reporting status.

Upon review of the history of these matters, the June 18, 2026 Probation Order, and the school's response, the Commission found that Hamrick School failed to demonstrate that the school's management has the capacity to ensure the school's compliance with accrediting standards in several areas, as described in this letter. Accordingly, the Commission voted to withdraw Hamrick School's accreditation and to remove the school from the list of ACCSC-accredited institutions. The history of the Commission's review and the grounds for the Commission's decision to withdraw Hamrick School's accreditation are set forth below.

History of the Commission's Review:

November 2025

At the November 2025 meeting, the Commission considered Hamrick School's Application for Renewal of Accreditation and Student Satisfaction Report. Upon review of the September 17, 2025 On-site Evaluation Report ("OER") and the school's response to that report, the Commission voted to place Hamrick School on Probation. Specifically, the Commission found Hamrick School in non-compliance with accrediting standards related to adequate management and administrative capacity that includes full-time on-site supervision by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*). The Commission also noted additional areas of on-going concern related to student achievement; verifiable records and documentation of initial employment of graduates; Program Advisory Committees, faculty with the requisite amount of related practical work experience in the subject areas taught and verification of faculty prior work experience; and the disclosure of student achievement rates as reported to the Commission.

May 2026

At the May 2026 meeting, the Commission considered its previous decision to place Hamrick School on Probation. Upon review of the December 23, 2025 Probation and the school's response, the Commission voted to continue Hamrick School on Probation with a subsequent review scheduled for ACCSC's August 2026 meeting. Specifically, in the June 18, 2026 Probation the Commission informed Hamrick School that based on a review of the response and documentation of the school's management coupled with the school's failure to complete the SER and the additional areas cited in that letter related to student achievement, employment verification, employment verification of faculty, and student achievement disclosures as detailed below, the Commission found that the school does not appear to have adequate management and administrative capacity in place that includes full-time on-site supervision by an

individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards. (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*).

In the June 18, 2026 Continued Probation, the Commission also informed Hamrick School of the established timeframe in which the school must demonstrate compliance. Given the nature of the finding of noncompliance and the fact that the school's longest program is 4 months, the Commission extended the maximum timeframe for Hamrick School to achieve compliance to **September 25, 2026** (which includes time for the Commission's review and determination). The Commission stated in the June 18, 2026 Probation that if the school does not demonstrate compliance in this timeframe, the Commission will take action to withdraw the school's accreditation (unless there is good cause to extend this timeframe). In addition, the June 18, 2026 Probation states that the Commission is not required to allow the maximum time frame to remedy noncompliance in all instances and may establish shorter time frames as deemed appropriate, including taking immediate adverse action.

August 2026 Review and Action

At the August 2026 meeting, the Commission considered Hamrick School's response to the June 18, 2026 Probation and found that the school failed to meet the burden of demonstrating continuous compliance with the *Standards of Accreditation* (*Introduction, Standards of Accreditation*) and as such, voted to revoke Hamrick School's accreditation for the grounds set forth below.

Grounds

Hamrick School failed to demonstrate that the school has adequate management and administrative capacity in place that includes full-time on-site supervision by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*). Despite being provided with three opportunities to address the concerns identified by the Commission, the school failed to demonstrate that the school has adequate management capacity to ensure compliance with the following areas:

- Student Achievement & Documentation of Initial Employment;
- Admissions & Financial Aid; and
- Verification of Faculty Qualifications.

Student Achievement & Documentation of Initial Employment

The Commission found that the school has failed to demonstrate that the school has the management capacity to ensure not only acceptable rates of graduate employment in the career field for which the school provided education but also to ensure the school supports the reported rates with complete and appropriate documentation in compliance with requirements. (*Section VII (B), Substantive Standards, Standards of Accreditation*). In its 2024 ACCSC Annual Report using a July 2024 Report Date on the Graduation and Employment Charts, Hamrick School reported employment rates in the 4-month 600 Master Truck Driver Training (Certificate), 2-month Advanced Truck Driver Training (Certificate), and 3-month Advanced Truck Driver Training (Certificate) programs that fell below ACCSC's benchmark rates as follows:

Program (Credential)	Length in Months	Program Graduation Rate	ACCSC Benchmark Graduation Rate	Program Employment Rate	ACCSC Benchmark Employment Rate
Advanced Truck Driver Training (Certificate)	2	94%	84%	**64%**	70%
Advanced Truck Driver Training (Certificate)	3	100%	84%	**67%**	70%
600 Master Truck Driver Training (Certificate)	4	73%	73%	**45%**	70%

In response to the September 17, 2025 OER in this regard, the school provided summary information of student starts and employment information, but the school's response omitted Graduation and Employment Charts. In reviewing the summary rosters at the November 2025 meeting, the Commission found that the school submitted incomplete employment information. Specifically, while Hamrick School's employment rosters show the graduate ID, program name, start dates, graduation dates, and employer names, the information provided does not include employer addresses and contact information, dates of initial employment, descriptive job titles and responsibilities, or source of employment verification. In addition, between the three programs, the school listed 25 graduates in the "Unavailable for Employment" category. For 23 of these 25 graduates, the school gave the reason for placing students in this category as did not pass the licensure examination and/or "Does not want to pursue vocation." In the December 23, 2025 letter, the Commission reminded Hamrick School that the only allowable reasons for classifying a graduate as Graduates-Unavailable for Employment are death; incarceration; active military service; the onset of a medical condition that prevents employment; or international students who are enrolled on the basis of a student or work visa and are ineligible for sustainable employment in the United States after graduation. The response does not contain any information to show that these graduates fell into any one of those categories.

At the May 2026 meeting the Commission reviewed the school's response to the December 23, 2025 Probation and found that although Hamrick School provided various rosters for each program by cohort start date, the school did not submit Graduation and Employment Charts as directed to show the specific graduation and employment rates using ACCSC's established reporting methods. In addition, the Commission found that the school again submitted incomplete employment information for graduates reported as employed in the trained field. While Hamrick School's employment rosters provided in the response show the graduate ID, program name, start dates, graduation dates, and employer names, the information provided does not include employer addresses and contact information, dates of initial employment, descriptive job titles and responsibilities, or source of employment verification for all students.

In response to the June 18, 2026 Probation letter for review at the August 2026 meeting, Hamrick School reported the following student achievement rates using a July 2026 Report Date:

Program (Credential)	Length in Months	Program Graduation Rate	ACCSC Benchmark Graduation Rate	Program Employment Rate	ACCSC Benchmark Employment Rate
Advanced Truck Driver Training (Certificate)	2	97%	84%	**40%**	70%
Advanced Truck Driver Training (Certificate)	3	94%	84%	**52%**	70%
600 Master Truck Driver Training (Certificate)	4	86%	73%	**48%**	70%

The employment rates highlighted above continue to fall below ACCSC's student achievement benchmark rates.[1]

In the summary roster provided to support the student achievement rates reported on the Graduation and Employment Charts, the school continued to show incomplete records with missing dates of initial employment and incomplete employer contact information for multiple graduates. In addition, among the three Graduation and Employment Charts, Hamrick School reported 59 graduates as employed in field. The supporting rosters show employment information for only 53 graduates. Further, the rosters show several graduates for whom it is not clear that they are working in a training-related field based on the job titles provided such as: "Senior lineman," "Lead operator," or "Seasonal Highway Technician 1." Given the number of opportunities that the Commission has previously given the school to present clear and accurate data, the Commission determined that Hamrick School has failed in its responsibility to demonstrate that the school is operating in compliance in this area.

Although the school stated that "Hamrick School firmly believes that by the time of the submission of the annual report, Hamrick School will be above the required benchmarks in regard to graduate employment," (July 17, 2026 Hamrick School's response, pg. 24) the Commission found that the school has yet to either show employment rates that meet ACCSC's benchmark employment rate or provide reliable and supported data in this regard.

The school also has not shown that it has devoted resources to support student achievement and the verification and reporting of student achievement rates. The organization chart provided by the school identifies [redacted] as the Registrar and staff member responsible for Career Services. Based on the response, [redacted] initial date of employment is November 2025, and this individual is responsible for verifying graduate employment. [redacted] Staff Personnel Report ('[redacted] shows his prior work experience in customer service as a cashier and at an automotive service center. While this experience would not preclude this individual from serving in his role at Hamrick School, the SPR does not show any development and training activities to support his role in this position. Given the school's reported below-benchmark rates of employment and missing supporting information, the school has not demonstrated that it is investing in resources that support student achievement in this area.

Moreover, the Commission found that the school had multiple opportunities to demonstrate successful student achievement in accordance with *Section VII (B), Substantive Standards, Standards of Accreditation* but failed to do so through incomplete rosters or errors which reflects on the school's management. Further, the school did not demonstrate that the individual responsible for conducting and documenting employment verification received adequate training in this role.

<u>Admissions & Financial Aid</u>

In the June 18, 2026 Probation, the Commission stated that Hamrick School's admissions policies do not include any information related to the role that admissions personnel may or may not have in providing prospective students with information related to financial assistance. The school's response to the June 18, 2026 Probation indicates that the school's Admissions Representative provides applicants with financial aid information, however, the information provided does not conclusively address the Commission's specific question and fails to make clear that the Admissions Representative does not assist prospective students in completing financial aid application forms.

Hamrick School's response to the June 18, 2026 Probation letter states the following:

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[1] *Section VII (B)(2)(b), Substantive Standards, Standards of Accreditation* and *Appendix VI - Student Achievement Rates.*

> *The Admissions Representative serves as the sole and primary point of contact for prospective students, guiding them through the admissions process while helping them understand the financial resources available to support their education. The representative explains tuition and fees, grants, the availability and option of federal and state financial aid programs, and other possible funding opportunities. They educate students on eligibility requirements, application processes, deadlines, and required documentation for School admission. Hamrick School admissions office does not take part in the explanation of eligibility and completion of the FAFSA and other financial aid forms. The appointment for admission to the school and the appointment for Financial Aid counseling occur at two different points in a prospective student's enrollment process. The student will first meet with Hamrick School admissions for information related to the educational program, suitability of the student, and possible funding options. If a student chooses to pursue the Federal Financial Aid program, then a separate appointment is made with the Financial Aid coordinator for counseling and completion of the Financial Aid process* (*Id*., pg. 24).

As stated above, Hamrick School insists that admissions staff do not take part in the explanation of eligibility and completion of the financial aid forms. However, the school's response goes on to state, "[i]n summary, the admissions representative's role at Hamrick School is comprised of the following…**Assist students in understanding and completing financial aid-related documentation, including the FAFSA**" [emphasis added] (*Id*., pg. 24). These statements represent a stark contradiction, one which the school has yet to correct despite being given the opportunity to do so.

Based on the response, the Commission found that the school failed in its responsibility to demonstrate that it effectively manages and oversees its recruitment and admissions processes to ensure that representatives whose primary responsibilities include recruiting and admissions activities do not assist prospective students in completing financial aid application forms (*Section IV (A)(12), Substantive Standards, Standards of Accreditation*).[2]

Verification of Faculty Qualifications

During the on-site evaluation, the school was unable to provide documentation of verified past work experience for four of the six instructors in order to document that all faculty members possess the appropriate years of related practical work experience in the subject area taught. In response to the OER, Hamrick School indicated that the school was in the midst of creating a policy of verifying prior work experience. At the May 2026 meeting, the Commission reviewed Hamrick School's response in which the school provided the school's February 2026 "Employment Verification Policy" and a blank employment verification form. However, Hamrick School did not provide documentation or evidence to show that the school verified that all faculty members possess a minimum of three years of related practical work experience in the subject areas taught.

For review at the August 2026 meeting, the school provided a roster of six instructors and an additional instructor listed as on "probation." Upon review of the employment documentation submitted by Hamrick School, the Commission noted the following:

- The school did not provide employment verification documentation for instructor [redacted]
- [redacted]

[2] In this area and others, the Commission found that Hamrick School failed to demonstrate administrative policies and procedures and that the response left open more questions than it answers—i.e., the Commission had remaining additional questions regarding separation between admissions staff and financial aid and representatives being involved in recruitment and admission decisions.

- [redacted]

The school failed to demonstrate that its management of faculty qualification and credential verification processes is adequate and effective to ensure that all faculty teaching technical and occupationally related courses in non-degree programs possess the required qualifications. Specifically, the school did not document that three of the seven applicable faculty members have a minimum of three years of related practical work experience in the subject area taught. Therefore, the school failed to demonstrate that faculty work experience is consistently verified and that all faculty meet the requirements of *Section III(B)(5), Substantive Standards, Standards of Accreditation.*

In review of the Hamrick School's response to the Commission's June 18, 2026 Probation letter as well as history of reviews at the November 2025 and May 2026 meetings, the Commission found that the combination of issues and previous findings demonstrates that the school does not have adequate management and administrative capacity in place with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards. As described above, the lack of adequate management impacts admissions, student achievement, student services related to career services, and verifying faculty qualifications to ensure that instructors are qualified to teach students.

Moreover, the June 18, 2026 established a maximum timeframe in which the school must demonstrate compliance, which the Commission extended to **September 25, 2026** (which includes time for the Commission's review and determination). The Commission stated in the June 18, 2026 Probation that if the school does not demonstrate compliance in this timeframe, the Commission will take action to withdraw the school's accreditation, unless there is good cause to extend this timeframe. Upon review of the school's response to the June 18, 2026 Probation, the Commission found no such good cause.

Based on the foregoing, the Commission voted to withdraw Hamrick School's accreditation and to remove the school from the list of ACCSC-accredited schools.

Notification To Students

Within **seven days** of receipt of this letter, the school must:

a. Inform all currently enrolled and prospective students of the withdrawal decision and indicate where the action can be obtained from the Commission's website;

b. If the school chooses to appeal a withdrawal of accreditation decision, then the school must inform current and prospective students of the appeal and that the school is on Probation during the appeal process; and

c. Once a decision to withdraw accreditation is final, the school must within seven days inform current and prospective students that the withdrawal of accreditation action is final. A school must delete all references to and claims of ACCSC accreditation from the school's website, catalog, enrollment agreement, advertising, and promotional materials immediately after withdrawal of accreditation.

Within 10 days the school must upload a copy of the notice provided to students to ACCSC's College 360 Database.

Teach-Out Plan

Pursuant to the Commission's decision, Hamrick School must provide an Institutional Teach-Out Plan Approval Form and as applicable a Teach-Out Agreement Approval Form (*Section IV (F)(2)(b) Rules of Process and Procedure, Standards of Accreditation*). In its Teach-out Plan the school must demonstrate how it will ensure the opportunity for students to complete their program of study either by the school or through an agreement with another accredited institution(s) approved to offer a program comparative to the school's (in the latter instance, ensure to submit the Teach-Out Agreement Approval Form). The Teach-out Plan must contemplate the loss of accreditation and any concordant loss of state or federal funding. The school's Institutional Teach-Out Plan Approval Form and as applicable Teach-Out Agreement Approval Form should be submitted **on or before October 16, 2026.**

Appeal and Reapplication Process and Procedure

Hamrick School may opt to appeal the Commission's decision to withdraw accreditation or may elect to reapply for accreditation. Details regarding the reapplication and appeal procedures are outlined in the *ACCSC Rules of Process and Procedures, Standards of Accreditation*.

- If Hamrick School elects to appeal this decision, the school must sign and return the enclosed Letter of Intent to Appeal a Commission Decision, along with the Appeal Expense Fee of $8,000.00, **on or before October 16, 2026.**
- If Hamrick School elects to appeal this decision, the school's Application for Appeal of a Commission Decision and Grounds for Appeal must be submitted **on or before November 5, 2026.**
- If Hamrick School elects not to appeal this decision, the Commission's decision will become effective **October 16, 2026.** The school may submit comments **on or before October 16, 2026** in accordance with the enclosed Public Comment Disclosure Form. Comments submitted by the school will accompany any public disclosure of a final Commission action pursuant to *Section X (D)(4), Rules of Process and Procedure, Standards of Accreditation*.
- In accordance with *Section VII (Q)(7) Rules of Process and Procedure, Standards of Accreditation*, the school may reapply no sooner than nine months from the date on which the withdrawal of accreditation becomes effective.

For additional information regarding the Commission's decision, please contact me directly at [redacted]

Sincerely,

[redacted]

Executive Director

Encls: Letter of Intent to Appeal a Commission Decision
ACCSC Standing Appeals Commission Members
Public Comment Disclosure Form

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LETTER OF INTENT TO APPEAL A COMMISSION DECISION

To Be Submitted No Later Than October 16, 2026

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

Dear Dr. McComis:

This letter serves to provide notice that Hamrick School located in Medina, Ohio intends to appeal the recent decision of the Commission to withdraw the school's accreditation and remove the school from the list of ACCSC-accredited institutions. Enclosed is a check in the amount of $8,000 and a copy of the notification provided to students as required by accreditation procedures. I understand that the appeal fee is non-refundable.

I understand that an ACCSC Sitting Appeals Panel will meet to consider the appeal of the school and that I will receive final confirmation of the hearing at a later date. I have reviewed *Section VIII, Rules of Process and Procedure* of the *Standards of Accreditation* pertaining to appeals and noted that I am entitled to a transcript of the proceedings and to have representatives, including legal counsel, present with advance notification to ACCSC.

I understand that it is the right of a school to appeal an adverse accreditation decision taken by the Commission on the grounds that the decision was arbitrary, capricious, or otherwise in disregard of the criteria or procedures of the Commission, or not supported by substantial evidence in the record on which the Commission took the action (*Section VIII (B), Rules of Process and Procedures, Standards of Accreditation*). I understand that because the appeal must be based on evidence in the record at the time that the Commission took the adverse action, no new evidence may be submitted during the appeal process, except as allowed for under *Section VIII (C)(2)(c), Rules of Process and Procedure, Standards of Accreditation*.

I understand that it is the right of a school intending to appeal a Commission decision to indicate whether there is good cause as to why any member of the Commission's Standing Appeal Panel should not hear the appeal. I have reviewed the list of Standing Appeal Panel members and have included with this notice any objections to any member of the Standing Appeal Panel with the reasons and cause why I believe that member should not hear the school's appeal. I understand the absence of a submission with this notice indicates my approval to allow any member of the Standing Appeal Panel to sit for the school's appeal.

I understand that the Application for Appeal of Commission Decision along with the school's Grounds for Appeal are due to ACCSC **on or before November 5, 2026**, and I agree to submit that material on or before that date. I understand that failure to submit these required documents by the due date could prevent consideration of the school's appeal.

_____ _____
Signature Date

_____
Name/Title

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ACCSC Standing Appeals Panel Members

Panel Member	Affiliation	Term Ending
[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]
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PUBLIC COMMENT DISCLOSURE FORM

To Be Submitted No Later Than October 16, 2026

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

RE: Hamrick School
1156 Medina Road
Medina, Ohio 44256

I understand and agree that the Commission, pursuant to *Section X (C)(4) &(D)(4), Rules of Process and Procedure, Standards of Accreditation*, will make public the reasons for the decision together with any comments submitted by the school. I further understand that the summary will be accompanied by the attached comments.

I understand and agree that the attached comments constitute the school's public comments on the adverse accreditation action that are to be disseminated with the public notice of the Commission's adverse accreditation decision including, but not limited to, dissemination to appropriate federal, state and other accrediting agencies and posting to the ACCSC website (*Section X (C)(4)&(D)(4), Rules of Process and Procedure, Standards of Accreditation*).

I understand and agree that the school is not obligated to submit public comments and acknowledge that the attached comments are provided voluntarily.

I understand and agree that the school's public comments must be in summary format, professional in tone, and free of profanity and calumnious statements and limited to two typed pages. I acknowledge that any comments which do not meet these requirements will not be disseminated or posted along with the summary of the reasons for the adverse accreditation decision.

I understand and agree that the Commission will release the adverse accreditation decision to the public pursuant to *Section X (D)(3), Rules of Process and Procedure, Standards of Accreditation* and that the school's written comments will not be added to this disclosure if this form and the comments are not submitted in the required format **on or October 16, 2026.**

I understand and agree that the Commission has no responsibility for how the school's comments may be used once put into the public domain.

_____ _____
Signature Date

_____
Name/Title