



Accrediting Commission of Career Schools and Colleges

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June 18, 2026

ELECTRONIC DELIVERY

[Redacted]
President/Director
Hamrick School
1156 Medina Road
Medina, Ohio 44256

School #M054638
Probation

Dear [Redacted]:

At the May 2026, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) considered its previous decision to place Hamrick School located in Medina, Ohio on Probation. Upon review of the December 23, 2025 Commission letter and the school’s response, the Commission voted to continue Hamrick School on Probation with a subsequent review scheduled for ACCSC’s August 2026 meeting. The reasons for the Commission’s decision are set forth below.

History of the Commission’s Review:

November 2025

At the November 2025 meeting, the Commission considered the Application for Renewal of Accreditation and Student Satisfaction Report submitted by Hamrick School. Upon review of the September 17, 2025 On-site Evaluation Report (“OER”) and the school’s response to that report, the Commission voted to place Hamrick School on Probation. Specifically, the Commission found Hamrick School in non-compliance with accrediting standards related to adequate management and administrative capacity that includes full-time on-site supervision by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*). The Commission also noted additional areas of on-going concern related to student achievement; verifiable records and documentation of initial employment of graduates; Program Advisory Committees, faculty with the requisite amount of related practical work experience in the subject areas taught and verification of faculty prior work experience; and the disclosure of student achievement rates as reported to the Commission.

Area of Non-Compliance with Accrediting Standards

Hamrick School has failed to demonstrate that the school has adequate management and administrative capacity in place that includes full-time on-site supervision by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*). Specifically, the school’s response indicates that staff serve multiple roles with lack of support from school ownership. Additionally, Hamrick School did not demonstrate its ability to ensure that all submissions and notifications to the Commission were organized and prepared in accordance with specific instructions issued by the Commission as the school submitted a Self-Evaluation Report (“SER”) that omitted information in more than 23 required areas. Based on the incomplete SER, the Commission found that Hamrick School did not meet its burden to demonstrate compliance in all required areas, including administrative management capacity, and that the school’s failure to complete the SER in reflected poorly on the school’s ownership and management.

In the December 23, 2025 letter, the Commission directed the school to submit a Staff Personnel Report for each manager and administrator listed on the organizational chart. In its response, Hamrick School submitted an organization chart showing [REDACTED] as the President and School Director; [REDACTED] as the Vice President and Financial Aid Administrator; and [REDACTED] as the Assistant School Director and Director of Education and included Staff Personnel Reports for these individuals. In response to the Commission’s request for the school to provide documentation of qualifications for all key management-level staff to demonstrate experience and ability to manage a school in compliance with accrediting standards, Hamrick School explained the qualifications of these individuals and provided some documentation of professional development completed. However, the school did not provide Staff Personnel Reports for all other administrators such as the Career Services/Registrar; Training Manager(s); and Admissions Representative. Specifically, the organization chart and school’s narrative list additional school staff and their responsibilities as follows:

- Admissions – [REDACTED] serves as the school’s lone licensed admissions representative.
- Billing – [REDACTED] with [REDACTED] creating invoices to outside parties and following up on unpaid invoices.
- Financial Aid – [REDACTED]. “[T]he work of applying for Federal Financial Aid and determining eligibility ends with the School Vice-President and Financial Aid Officer, [REDACTED].” The school also added that [REDACTED] provides general information to students and explains other forms of financial assistance. Specifically, the response states, “Informing students of potential aid possibilities begins with the Admissions Department. [REDACTED] explains both programs that Hamrick School offers in detail” (March 16, 2026 Hamrick School Response, pg. 23).
- Learning Resource System (“LRS”) Orientation / Assistance / Maintenance – [REDACTED]
- Academic Advising – Training Manager, [REDACTED]; [REDACTED], listed as an instructor on the organization chart and as a Training Manager in the school’s narrative response; and [REDACTED].
- Student Services – [REDACTED]
- Student Records / Grades / SAP – [REDACTED], Career Services/Registrar
- Career Services / Employment Assistance – [REDACTED] and overseen by [REDACTED]. These two individuals meet daily, complete student exit interviews, assist students in obtaining employment, and both work to invite industry representatives to the school to speak with students.

In addition, the December 23, 2025 letter directed Hamrick School to submit copies of the school’s administrative and operational policies and procedures documents to include information as to when the school last updated information for each document. The Commission found that the school provided updated policies in areas including admissions, document retention, drug test failures, sexual harassment, practice training. The school did not, however, include policies related to financial aid and policies related to attendance and career and student services appear to be incomplete with a focus on academic advisement, interview procedures, and registrar and career services training.

For recruitment and admissions, the school provided a code of conduct signed in 2012 for an individual not listed on the school’s organization chart. Hamrick School also included the school’s American with Disabilities (ADA) policy; admissions policies effective January 2015; an updated admissions policy dated March 2026; and its policy on drug test failures. Regarding the admissions policies, the school outlined student admissions requirements and procedures related to signing and accepting enrollment agreements.

The Commission noted that the policies do not include any information related to the availability of financial assistance or the role that admissions personnel may or may not have in providing prospective students with general information related to financial assistance. ACCSC's *Standards of Accreditation* state that a school shall not permit its representatives whose primary responsibilities include recruiting and admissions activities to assist prospective students in completing application forms for financial aid (*Section IV (A)(12), Substantive Standards, Standards of Accreditation*). Also, as noted above while the response indicates that the school's Admissions Representative provides applicants with financial aid information, the school's materials fail to show whether the Admissions Representative assists prospective students in completing financial aid application forms.

In addition, both the January 2015 and March 2026 admissions policies state the following:

*While Admissions and the potential student may sign an enrollment agreement pending provision of proof of one or more of these requirements, **NO ENROLLMENT AGREEMENT WILL BE ACCEPTED BY SCHOOL ADMINISTRATION UNTIL PROOF OF ALL THESE REQUIREMENTS IS CONTAINED IN THE FILE** (Id., pg. 198).¹*

The Commission reminds Hamrick School that a school shall not permit representatives whose primary responsibilities include recruiting and admissions activities to become involved in admission testing or admission decisions, including signing and accepting the enrollment agreement (*Section IV (A)(13), Substantive Standards, Standards of Accreditation*).

The Commission found that Hamrick School has failed to demonstrate administrative policies and procedures in several areas and that the response leaves open more questions than it answers—e.g., additional questions regarding separation between admissions staff and financial aid and representatives involved in recruitment being involved in admission decisions. Although the school provided information about the qualifications of the school's primary leadership, there is no information about additional administrative employees. As such, the school did not demonstrate that there is a sufficient number of managers and administrative employees necessary to support the school's operations, student services, and educational programs or that the school has appropriate administrative and operational policies and procedures to which the school adheres, reviews, and updates as needed.

Based on its review of this discrete issue coupled with the school's failure to complete the SER and the additional areas cited in this letter related to student achievement, employment verification, employment verification of faculty, and student achievement disclosures as detailed below, the Commission found that the school does not appear to have adequate management and administrative capacity in place that includes full-time on-site supervision by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a postsecondary educational institution in compliance with accrediting standards.

Based on the foregoing, the Commission directs the school to submit the following:

- a. A description of the school's administrative staff and a justification as to why this represents adequate administrative capacity and a description of any changes made or resources added in these areas;
- b. An updated Organizational Chart listing all positions and names of personnel for each position;
- c. A Staff Personnel Report² for each manager and administrator listed on the chart;

¹ The bold text is as stated in the school's policy.

² Available for download on the ACCSC website at: <https://www.accsc.org/SchoolPersonnelReport>

- d. A copy of the school’s administrative and operational policies and procedures documents to include information as to when the school last updated information for each document. This must include the school’s policies related to financial aid;
- e. A description of the Admission Representative’s role in providing prospective students with information related to financial aid/financial assistance.
- f. A copy of the school’s code of conduct for all school personnel whose primary responsibilities are to engage in recruiting and admissions functions prior to and during admission and matriculation.
- g. A list of the 10 most recently enrolled students utilizing the following chart:

Student ID	Program	Start Date	Date Enrollment Agreement Signed by Student	Date Enrollment Agreement Signed by Accepting School Official	Name and Title of Accepting School Official

- h. Complete copies of executed enrollment agreements with the corresponding Student ID# for each of the students included in Chart (g.) above; and
- i. Any additional information that the school believes will be useful to the Commission in making a determination regarding the school’s compliance with ACCSC’s requirements in ensuring that the school has sufficient managers and administrative employees in place to manage and support school operations.

Additional Areas of On-Going Concern

1. Hamrick School must demonstrate successful student achievement by maintaining acceptable rates of student graduation and employment in the career field for which the school provided education (*Section VII (B)(2)(b), Substantive Standards, Standards of Accreditation*). In the December 23, 2025 letter, the Commission directed Hamrick School to submit Graduation and Employment Charts for the 4-month 600 Master Truck Driver Training (Certificate); 2-month Advanced Truck Driver Training (Certificate); and 3-month Advanced Truck Driver Training (Certificate) programs. Although Hamrick School provided various rosters for each program by cohort start date, the school did not submit Graduation and Employment Charts as required to show the specific graduation and employment rates.

In addition, the Commission found that the school again submitted incomplete employment information for graduates reported as employed in the trained field. While Hamrick School’s employment rosters show the graduate ID, program name, start dates, graduation dates, and employer names, the information provided does not include employer addresses and contact information, dates of initial employment, descriptive job titles and responsibilities, or source of employment verification for all students. For example, the school lists Advanced Truck Driver Training evening program graduates ID#13905, ID#13886, and ID#13992 as employed by “ODOT,” “CDL Trucking,” and “AirGas” respectively without employer contact information; the dates of initial employment; the descriptive job titles and responsibilities; and the sources of verification.

Given that the response is again missing the Graduation and Employment Charts and complete employment information, Hamrick School must submit the information as requested to demonstrate successful student achievement. Based on the foregoing, the Commission directs the school to submit the following:

- a. Graduation and Employment Charts for all programs using a **July 2026 Report Date**. Please use the Graduation and Employment Charts available on the [ACCSC website](#).
- b. Summary information for each Graduation and Employment Chart by program organized according to the corresponding **cohort start date** reported on the chart (line #1) as follows:

- i. For each student who started in the program, provide the following (sample text):

Count	Student ID	Program	Start Date	Graduation Date	Withdrawal/Termination Date
1	12345	600 Master Truck Driver Training	1/5/2025	4/30/2025	N/A
2	12346	600 Master Truck Driver Training	1/5/2025	N/A	2/15/2025

- ii. For each student classified as “Unavailable for Graduation” (line #6), provide the following:

Count	Student ID	Program	Start Date	Reason Unavailable	Description of the Documentation on File
1					

- iii. For each graduate classified as employed in the field³ (line #14), provide the following:

Count	Graduate ID	Program	Start Date	Grad. Date	Employer, Contact, Address, & Ph. #	Date of Initial Employ.	Descriptive Job Title and Responsibilities	Source of Verification (i.e., graduate or employer)
1								

- iv. From the list in (iii.) above, for each graduate classified as employed in a training related field, that is “self-employed,” provide the following:

Count	Graduate ID	Program	Start Date	Graduation Date	Description of the Documentation on File
1					

- v. From the list in (iii.) above, for each graduate classified as employed in a training related field, that is “Career Advancement,” provide the following:

Count	Graduate ID	Program	Start Date	Graduation Date	Description of the Documentation on File
1					

- vi. For each graduate classified as “Graduates-Further Education” (line #11) or “Graduates-Unavailable for Employment” (line #12), provide the following:

Count	Graduate ID	Program	Start Date	Classification on the G&E Chart	Reason	Description of the Documentation on File
1						

- c. For any program that has a reported rate of student graduation and/or graduate employment that is below the ACCSC benchmark, provide:

- i. An assessment of the factors impacting the rates of student achievement;
 - ii. A description of the strategies implemented by the school and how the strategies are designed to target the factors identified in the assessment described above, and
 - iii. A description of the methods the school is using to measure the effectiveness of those strategies.

³ See Appendix VII – Guidelines for Employment Classification, Standards of Accreditation.

- d. Any additional information, to include contemporaneous retention, graduation, or employment data, that the school believes will be useful to the Commission in determining the school’s compliance with ACCSC’s student achievement outcomes requirements.
2. Hamrick School must demonstrate that the school supports student achievement rates through the school’s verifiable records and documentation of initial employment of its graduates (*Section VII (B)(4), Substantive Standards and Appendix VII, Standards of Accreditation*). In response to the December 23, 2025 letter, the school described its policies and procedures related to verifying graduate employment including the following:

In order to determine that the employment is sustainable, we generally wait at least a month after the student has begun employment with the company before verifying the employment. The one month period corresponds roughly with trucking companies own internal training periods, and by waiting we are able to be sure that the student has passed the employer’s training period and is actually employed (Id., pg. 36).

Hamrick School provided documentation for 11 graduates for whom the in-field employment was verified since the school’s response to the September 17, 2025 OER. The Commission noted that the forms do not include student contact information and graduation dates on the verification forms. Instead, these fields are blank. On the form for graduate #14048, the employment hire date is June 10, 2025 and the verification date is June 13, 2025. This does not meet the school’s one-month requirement as stated above. In addition, the Commission noted that the remaining 10 forms were verified in March 2026 by the same employer for graduates with initial employment dates in 2024 and 2025. Although the information provided appears to meet the Commission’s request for documentation showing graduates whose in-field employment was verified since the school’s response to the OER, the Commission is interested in more recent in-field placements from a variety of employers.

Based on the foregoing, the Commission directs Hamrick School to submit the following:

- a. A description of the school’s process and procedures for recording and verifying graduate employment with any updates, if applicable;
- b. A copy of the verification form or other tool the school is currently utilizing to verify employment;
- c. For up to 10 graduates whose in-field employment was verified since the school’s March 16, 2026 response to the December 23, 2025 Commission letter, provide the following information (sample text):

Count	Grad. ID	Program	Start Date	Grad. Date	Employer, Contact, Address & Phone #	Date of Initial Employ.	Date Employ. Verified	Descriptive Job Title	Job Duties
1	12345	Advanced Truck Driver Training	2/1/26	3/15/26	ML Driving, S. Smith 123 Main St., Akron, OH 330.333.1234	4/1/26	5/15/26	Truck Driver	Transport goods using heavy vehicles, securing cargo, performing pre/post-trip inspections

- d. The following supplementary information for each graduate identified in the chart above:

- i. A copy of the school’s completed verification form for each graduate employed;⁴
 - ii. For each graduate classified as self-employed, provide a signed statement from the graduate verifying that the employment is valid, which includes the following:
 - The graduate’s name and contact information;
 - An attestation that the self-employment is aligned with the individual’s employment goals, is vocational, and is based on and related to the education and training received;
 - An attestation that the graduate is earning consistent training-related income; and
 - In cases where licensure is required for employment, an attestation that such licensure has been achieved;
 - iii. For each graduate classified as “career advancement,” provide supporting and verifiable documentation for each graduate to include a signed statement from the graduate or employer acknowledging that the training allowed the graduate to maintain the employment position due to the training provided by the school or that the training supported the graduate’s ability to be eligible or qualified for advancement due to the training provided by the school; and
 - iv. For any of the above forms that include typed signatures, provide corresponding materials to support the validity of the electronic signature (e.g., DocuSign, Adobe Digital ID, email submission of form, etc.); and
 - e. Any additional information that the school believes will assist the Commission in determining the school’s compliance with accrediting standards regarding employment verification.
3. Hamrick School must demonstrate that current faculty teaching technical and occupationally related courses in non-degree programs have a minimum of three years of related practical work experience in the subject areas taught (*Section III (B)(5), Substantive Standards, Standards of Accreditation*). In addition, Hamrick School must verify prior work experience of all faculty members to demonstrate compliance with applicable *Standards of Accreditation (Section III (A)(4), Substantive Standards, Standards of Accreditation)*. At the November 2025 meeting, in response to the September 17, 2025 OER for the school’s Renewal of Accreditation, Hamrick School indicated that the school was “in the midst of creating a policy for verifying prior work experience.” Accordingly, in its December 23, 2025 letter, the Commission directed the school to submit documentation to demonstrate that all faculty members possess a minimum of three years of related practical work experience in the subject areas taught.

In response to the December 23, 2025 Commission letter, Hamrick School provided the school’s February 2026 “Employment Verification Policy” and a blank employment verification form. Although the school submitted a roster of its six instructors, Hamrick School did not provide documentation or evidence to show that the school has verified that all faculty members possess a minimum of three years of related practical work experience in the subject areas taught.

⁴ Hamrick School must ensure that any response, forms, or any documentation submitted to the Commission does not contain personal or confidential student or staff information that is not required for the Commission’s review (e.g., social security numbers, dates of birth, etc.). Specifically, several employment verification forms in the school’s response include student social security numbers.

Based on the foregoing, the Commission directs Hamrick School to submit the following:

- a. The school’s policy for verifying faculty prior work experience. Please note any updates, if applicable;
 - b. A list of all current faculty members;
 - c. Documentation to demonstrate that all faculty members listed in item (b.) possess a minimum of three years of related practical work experience in the subject areas taught; and
 - d. Any additional information that the school believes will assist the Commission in determining the school’s compliance with accreditation standards.
4. Hamrick School must demonstrate that the school discloses, minimally, the graduation rate, graduate employment rate, and as applicable licensure/certification examination pass rate for each program offered as reported to the Commission in the school’s most recent Annual Report (*Section IV (C)(3), Substantive Standards, Standards of Accreditation*). As noted in the December 23, 2025 letter, upon review of [the school’s website](#), the Commission found that the graduation, employment, and licensing examination statistics reflect those from the 2020 ACCSC Annual Report. Therefore, the Commission directed the school to provide updated disclosure information to ensure that all rates match those reported to the Commission in the 2025 Annual Report.⁵ In response to the December 23, 2025 Commission letter, the school submitted “Graduation, Employment, and Licensure Examination Statistics” rates for the three most-recent academic years: July 1, 2024 through June 30, 2025; July 1, 2023 through June 30, 2024; and July 1, 2022 through June 30, 2023. Although this information shows current data, Hamrick School’s website continues to show the 2020 Annual Report data.

In addition, the information provided does not match what the school reported in the 2025 ACCSC Annual Report. For the 600 Master Truck Driver Training Program, the school reported a graduation rate of 87%, an employment rate of 88%, and a licensure examination pass rate of 91% in the Annual Report. The school’s response to the Commission letter shows a graduation rate of 89%, an employment rate of 64%, and a licensure examination pass rate of 87%. Furthermore, the school’s response shows combined data for the Advanced Truck Driver Training program rather than segregated data for the day and evening versions as reported to ACCSC. Accordingly, the Commission directs Hamrick School to submit updated disclosure information as required by *Section IV (C)(3), Substantive Standards, Standards of Accreditation* showing that all of the rates being provided to students match those as last reported to the Commission.

PROBATION REQUIREMENTS:

In cases where the Commission has made a determination that a school is out of compliance with one or more accreditation standards or other requirements, the Commission will place a school on Probation. A school subject to a Probation must demonstrate corrective action and compliance with accrediting standards. **Failure of the school to demonstrate compliance with accrediting standards or other accrediting requirements by the due date set forth herein may result in a revocation of accreditation action.**

⁵ The school may also disclose updated student achievement rates so long as those rates have also been reported to ACCSC in conjunction with monitoring or Reporting requirements directed by the Commission (e.g., Probation action, Outcomes Reporting, etc.).

The Commission will not consider substantive changes, a change of location/relocation, or additions (i.e., separate facilities, new programs) to a school or its separate facilities while the school is on Probation. However, a school that is subject to Probation may seek the Commission's approval for the transfer of accreditation that would result from a change of ownership as described in *Section IV, Rules of Process and Procedure, Standards of Accreditation (Section VII (L)(6) Rules of Process and Procedure, Standards of Accreditation)*.

In accordance with *Section X, Rules of Process and Procedure, Standards of Accreditation*, the reasons for the Probation is made public and provided to the U.S. Department of Education, appropriate State agencies, and appropriate accrediting agencies.

TEACH-OUT PLAN:

The Commission directs the school to provide an Institutional Teach-Out Plan Approval Form,⁶ which must be submitted as part of the response for the items listed above (*Section IV (F)(1)(d) Rules of Process and Procedure, Standards of Accreditation*). The teach-out plan must contemplate the loss of accreditation and concordant loss of state or federal funding.

TIMEFRAME TO ACHIEVE COMPLIANCE:

According to *Section VII (N), Rules of Process and Procedures, Standards of Accreditation*, when the Commission has found an area in which a school is out of compliance with accreditation standards or requirements, the Commission will provide the institution with a written timeline as set forth in the Commission's notification for coming into compliance that is reasonable based on the nature of the finding, the current period of review, the school's stated mission, and the educational objectives of the institution. In the December 23, 2025 letter, the Commission noted that Hamrick School's longest program is four (4) months in length. Given the nature of the finding of noncompliance, the maximum timeframe allowed for Hamrick School to achieve compliance, including the time for the Commission's decision, began as of the date of that letter and is extended to **September 25, 2026**⁷ (which includes time for the Commission's review and determination). If the school does not demonstrate compliance by this date, the Commission will take action to withdraw the school's accreditation unless there is good cause to extend this timeframe. Please also be advised that the Commission is not required to allow the maximum time frame to remedy noncompliance in all instances and may establish shorter time frames as deemed appropriate, including taking immediate adverse action.

NOTIFICATION TO STUDENTS:

Within **seven days** of receipt of the Probation notification and for the duration of that action, the school must:

- a. Inform current and prospective students in writing that the school has been placed/continued on Probation and provide such notice on the school's website;
- b. Provide a summary that accurately describes the reasons for the Probation; and

⁶ <https://www.accsc.org/forms-and-reports/>

⁷ Because the length of the school's longest program is four months, 150% of the length would make the timeframe end June 22, 2026. Given that this is a relatively short amount of time the Commission voted to extend the maximum timeframe to September 25, 2026 with a review scheduled for its August 2026 meeting.

- c. Provide the uniform resource locator (URL) where that action can be obtained from the Commission’s website.

The school must **within seven days** inform current and prospective students in writing that the school has been placed/continued on Probation, provide a summary of the reasons for the Probation, and indicate where that action can be obtained from the Commission’s website. (*Section VII (L)(7) Rules of Process and Procedure, Standards of Accreditation*). **Within 10 days the school must upload a copy of the notice provided to students to ACCSC’s College 360 Database (directions below).**

RESPONSE REQUIREMENTS:

By applying for accreditation, a school accepts the obligation to demonstrate continuous compliance with the *Standards of Accreditation*. While the Commission employs its own methods to determine a school’s compliance with accrediting standards, the burden rests with the school to establish that it is meeting the standards. The Commission’s deliberations and decisions are made on the basis of the written record and thus a school must supply the Commission with complete documentation of the school’s compliance with accrediting standards.

Hamrick School must provide a response to the items expressed above that provides the information requested along with any additional information that the school believes supports a demonstration of compliance with accrediting standards.⁸ If the school’s response contains documentation that includes personal or confidential student or staff information that is not required for the Commission’s review (e.g., social security numbers, dates of birth, etc.), please remove or redact that information.

Hamrick School must upload the school’s electronic response directly to ACCSC’s College 360 Database. The ACCSC College 360 database can be accessed by [clicking here](#). Please note that the password utilized by the institution to access the Annual Report Portal is the same to access the School Submission section of the College 360 database. The Instructions for College 360 DMS Submissions and a detailed overview on how to upload a school submission can be found [here](#).

Keep in mind, the school’s response must be prepared in accordance with ACCSC’s Instructions for Electronic Submission (e.g., prepared as one Portable Document Format (“PDF”) file that has been prepared using Adobe Acrobat software (version 8.0 or higher) and which has a .pdf extension as part of the file name). The school will receive an e-mail confirmation that the file has been received within 24 hours of the submission.

In summary, the school’s response is to include the following:

- **A copy of the notice provided to students of this Probation to ACCSC’s College 360 School Submission Portal uploaded no later than June 29, 2026;**
- **The school’s response to the substantive items included in this letter along with a signed certification attesting to the accuracy of the information uploaded to the College360 School Submission Portal no later than July 17, 2026;**

⁸ ACCSC has resources for submitting a well-documented and organized response for Commission consideration. As a reminder *Section I (H)(1) Rules of Process and Procedure, Standards of Accreditation*, states that all submissions and notifications must be organized as required by the *ACCSC Instructions for Electronic Submission*. More information is available on the [ACCSC website](#) under [Resources](#) and [Forms and Reports](#).

- [An Institutional Teach Out Plan Approval Form](#) submitted as part of the response due July 17, 2026.

If the response, the required \$1000 processing fee, and the certification attesting to the accuracy of the information is not received in the Commission’s office on or before July 17, 2026, the Commission will consider further appropriate action.

For assistance with the password or for any other questions regarding the electronic submission requirements, please contact [REDACTED] or [REDACTED]. Please note that any password requests to access College 360 must be made by the school director, or designated member of the school’s management team, via e-mail.

For assistance or additional information, please contact me at [REDACTED].

Sincerely,

[REDACTED]

M
Executive Director

c: [REDACTED]