



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

February 26, 2026

ELECTRONIC DELIVERY

██████████
President
Professional Technical Institution
Calle Comercio Final Km.20.5 Bo. La Aldea
Bayamon, Puerto Rico 00959

School #M067313
Show Cause Order

Dear ██████████:

At the February 2026 meeting, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) considered the previous decision to place Professional Technical Institution (“PTI”) located in Bayamon, Puerto Rico on Probation. Upon review of the December 18, 2025 Probation (“Probation”) and the school’s January 29, 2026 submission, the Commission voted to direct PTI to show cause as to why the school’s accreditation should not be withdrawn (“Show Cause Order”) with a subsequent review scheduled for ACCSC’s **March 2026** meeting. The reasons for the Commission’s decision are set forth below.

History of the Commission’s Review:

At the November 2025 meeting, the Commission considered the matter of PTI’s delinquent fees and reports. Upon review of the record, the Commission voted to place PTI on Probation with a subsequent review scheduled for ACCSC’s February 2026 meeting. The Commission found that PTI had failed to demonstrate fundamental eligibility criteria for ACCSC accreditation as the school had failed to fulfill all process requirements and pay all required fees (*Section I (G)(2)(c&e), Rules of Process and Procedure, Standards of Accreditation*). Specifically, as of December 2025, PTI had not submitted the On-site Evaluation fee, Renewal of Accreditation Application Fee, Fiscal Year 2025 Annual Report Processing fee, Fiscal Year 2025 Sustaining fee, late fee for the Fiscal year 2025 Sustaining fee, and late fee for the Fiscal Year 2024 Audited Financial Statements submission totaling \$██████████¹

February 2026

PTI has again failed to demonstrate fundamental eligibility criteria for ACCSC accreditation as the school has failed to fulfill all process requirements and pay all required fees (*Section I (G)(2)(c&e), Rules of Process and Procedure, Standards of Accreditation*). Specifically, while PTI submitted a check for ██████████ on January 29, 2026, this occurred after the due date of January 19, 2026 as established in the Probation. In addition, the school did not provide the following as directed in the Probation:

- A copy of the notice provided to students regarding the Probation no later than December 28, 2025 and
- An Institutional Teach Out Plan Approval Form due no later than January 19, 2026.

Additionally, PTI did not submit the required fiscal year end audited financial statements and the ACCSC Financial Statement Analysis Worksheet per *Section V (C), Rules of Process and Procedure, Standards of Accreditation*. The fiscal year end June 30, 2025 audited financial statements and ACCSC Financial Statement Analysis Worksheet were originally due December 31, 2025 and PTI was granted an extension to submit on or before February 13, 2026. However, to date, the school has not submitted the required financial statements or ACCSC Financial Statement Analysis Worksheet.

¹ The Commission’s December 18, 2025 Probation lists a description of the record reviewed by the Commission along with a breakdown of the fees.

Further, although the school requested a status update on the Renewal of Accreditation On-site Evaluation, PTI has not submitted the Self-Evaluation Report, Appendix A, and Appendix C that were due on or before October 8, 2025. Given the school's failure to provide reports and fees to the Commission has resulted in the Commission issuing this Show Cause Order consistent with *Section VII* of the *Rules of Process and Procedure (Section I (H)(5) and Section I (J), Rules of Process and Procedure, Standards of Accreditation)*.

In accordance with the delinquencies outlined above and the Show Cause Order, the Commission directs PTI to submit the following:

- a. An explanation as to why the school did not provide the necessary information and documentation in the timeframe as listed in the December 18, 2025 Probation;
- b. A copy of the notice provided to students regarding the December 18, 2025 Probation;
- c. An explanation regarding why the school did not provide the required Self-Evaluation Report, Appendix A, and Appendix C that were due on or before October 8, 2025;
- d. The Self-Evaluation Report, Appendix A, and Appendix C which were originally due October 8, 2025;
- e. The fiscal year end June 30, 2025 audited financial statements and the ACCSC Financial Statement Analysis Worksheet;
- e. An Institutional Teach Out Plan Approval Form; and
- f. Any additional information that the school believes will assist the Commission in determining the school's compliance with accrediting standards.

SHOW CAUSE ORDER REQUIREMENTS:

In cases where the Commission has made a determination that a school is out of compliance with one or more accreditation standards or other requirements and that the severity of the issues warrant immediate heightened attention, the Commission will place a school on Show Cause. A school subject to a Show Cause Order must demonstrate corrective action and compliance with accrediting standards. **Failure of the school to demonstrate compliance with accrediting standards or other accrediting requirements by the due date set forth herein may result in a revocation of accreditation action.**

The Commission will not consider substantive changes, a change of location/relocation, or additions (i.e., separate facilities, new programs) to a school or its separate facilities while the school is on Show Cause. However, a school that is subject to a Show Cause Order may seek the Commission's approval for the transfer of accreditation that would result from a change of ownership as described in *Section IV, Rules of Process and Procedure, Standards of Accreditation (Section VII (M)(6) Rules of Process and Procedure, Standards of Accreditation)*.

In accordance with *Section X, Rules of Process and Procedure, Standards of Accreditation*, the reasons for the Show Cause Order is made public and provided to the U.S. Department of Education, appropriate State agencies, and appropriate accrediting agencies.

Teach-Out Plan Requirement:

Given the serious nature of the issues outlined herein, the Commission directs the school to provide an updated [Institutional Teach Out Plan Approval Form](#), **which must be submitted as part of the response for the items listed above.**

MAXIMUM TIMEFRAME TO ACHIEVE COMPLIANCE:

According to *Section VII (N), Rules of Process and Procedures, Standards of Accreditation*, when the Commission has found an area in which a school is out of compliance with accreditation standards or requirements, the Commission will provide the institution with a written timeline as set forth in the Commission’s notification for coming into compliance that is reasonable based on the nature of the finding, the current period of review, the school’s stated mission, and the educational objectives of the institution. Given the nature of the area of non-compliance, the maximum timeframe allowed for PTI to achieve compliance begins as of December 18, 2025 and ends on **April 30, 2026** (which includes the Commission’s review period). If the school does not demonstrate compliance within the established timeframe, the Commission may take action to withdraw the school’s accreditation. Please also be advised that the Commission is not required to allow the maximum time frame to remedy noncompliance in all instances and may establish shorter time frames as deemed appropriate, including taking immediate adverse action.

Notification to Students:

Within **seven days** of receipt of the Show Cause Order notification and for the duration of that action, the school must:

- a. Inform current and prospective students in writing that the school has been placed/continued on a Show Cause Order and provide such notice on the school’s website;
- b. Provide a summary that accurately describes the reasons for the Show Cause Order; and
- c. Provide the uniform resource locator (URL) where that action can be obtained from the Commission’s website.

The school must **within seven days** inform current and prospective students in writing that the school has been placed/continued on a Show Cause Order, provide a summary of the reasons for the Show Cause Order, and indicate where that action can be obtained from the Commission’s website (*Section VII (M)(7) Rules of Process and Procedure, Standards of Accreditation*). **Within 10 days the school must upload a copy of the notice provided to students to ACCSC’s College 360 Database (directions below).**

RESPONSE REQUIREMENTS:

By applying for accreditation, a school accepts the obligation to demonstrate continuous compliance with the *Standards of Accreditation*. While the Commission employs its own methods to determine a school’s compliance with accrediting standards, the burden rests with the school to establish that it is meeting the standards. The Commission’s deliberations and decisions are made on the basis of the written record and thus a school must supply the Commission with complete documentation of the school’s compliance with accrediting standards.

PTI must provide a response to the items expressed above that provides the information requested along with any additional information that the school believes supports a demonstration of compliance with accrediting standards.² If the school’s response contains documentation that includes personal or confidential student or staff information that is not required for the Commission’s review (e.g., social security numbers, dates of birth, etc.), please remove or redact that information.

² ACCSC has resources for submitting a well-documented and organized response for Commission consideration. As a reminder *Section I (H)(1) Rules of Process and Procedure, Standards of Accreditation*, states that all submissions and notifications must be organized as required by the *ACCSC Instructions for Electronic Submission*. More information is available on the [ACCSC website](#) under [Resources](#) and [Forms and Reports](#).

Keep in mind, the school's response must be prepared in accordance with ACCSC's Instructions for Electronic Submission (e.g., prepared as one Portable Document Format ("PDF") file that has been prepared using Adobe Acrobat software (version 8.0 or higher) and which has a .pdf extension as part of the file name). The school will receive an e-mail confirmation that the file has been received within 24 hours of the submission.

In summary, the school's response is to include the following:

- **A copy of the notice provided to students of this Show Cause Order to ACCSC's College 360 School Submission Portal uploaded no later than March 9, 2026;**
- **The school's response to the substantive items included in this letter along with a signed certification attesting to the accuracy of the information uploaded to the College360 School Submission Portal no later than March 9, 2026;**
- **An Institutional Teach Out Plan Approval Form submitted as part of the response due March 9, 2026.**

PTI must upload the school's electronic response directly to ACCSC's College 360 Database. The ACCSC College 360 database can be accessed by [clicking here](#). Please note that the password utilized by the institution to access the Annual Report Portal is the same to access the School Submission section of the College 360 database. The Instructions for College 360 DMS Submissions can be found [here](#). A detailed overview on how to upload a school submission can be found [here](#).

For assistance with the password or for any other questions regarding the electronic submission requirements, please contact [REDACTED]. Please note that any password requests to access College 360 must be made by the school director, or designated member of the school's management team, via e-mail.

If the responses, a \$1,000 processing fee, and a certification attesting to the accuracy of the information is not received in the Commission's office **on or before March 12, 2026**, the Commission will consider further appropriate action.

For further assistance or additional information, please contact me directly.

Sincerely,

[REDACTED]

Executive Director

c:

[REDACTED]