



Accrediting Commission of Career Schools and Colleges

DEADLINES
SUBSTANTIVE CHANGES – LEVEL II
(Section IV (C), Rules of Process and Procedure, Standards of Accreditation)

2026 Commission Meetings

Per *Section IV (C)(1), Rules of Process and Procedure, Standards of Accreditation*, a school must apply to the Commission for and receive prior approval of any proposed substantive change. A Level II Substantive Change, as defined in *Section IV (C)(2)(b), Rules of Process and Procedure, Standards of Accreditation* and included below, requires Commission level review and approval. Please see the following table for a list of Commission Meeting dates and application submission deadlines.

| APPLICATION DUE DATE | COMMISSION MEETING REVIEW |
|----------------------|---------------------------|
| December 11, 2025 | February 2026 |
| January 29, 2026 | March 2026 |
| March 6, 2026 | May 2026 |
| April 23, 2026 | June 2026 |
| June 11, 2026 | August 2026 |
| July 22, 2026 | September 2026 |
| September 10, 2026 | November 2026 |
| October 22, 2026 | December 2026 |

Please note that any application found to be incomplete or requiring additional information may not be forwarded to the Commission for review until all required information has been provided and the application is deemed complete.

For details regarding the substantive change application review and approval process, please see *Section IV (D), Rules of Process and Procedure, Standards of Accreditation*.

SUBSTANTIVE CHANGES – LEVEL II

The Commission considers the following to be Level II Substantive Changes (requiring Commission level approval) to an educational institution (*Section IV (C)(2)(b), Rules of Process and Procedure, Standards of Accreditation*):

- i. A change of mission or educational objectives;
- ii. A change of control, a change in legal status, or a change in the form of control (with the exception of a transfer of ownership interest within an immediate family—see Level I substantive changes (*Section IV (C)(2)(a), Rules of Process and Procedure, Standards of Accreditation*);
- iii. The acquisition of any other institution or any program or location of another institution;
- iv. A relocation (a change of location greater than 25 miles);
- v. The use of the term “University” in the school’s name;
- vi. An addition of a new degree program that represents a change in academic level at the institution – non-degree to degree, occupational to academic, or a higher credential;
- vii. An Application for a Master’s Degree;
- viii. An addition of a branch campus; and
- ix. An Institutional Teach-Out Agreement that establishes a permanent separate facility.