

ACCSC DISCLOSURE OF COMMISSION ACTION SUMMARY OF GROUNDS FOR WARNING ACTION

AVIATOR COLLEGE OF AERONAUTICAL SCIENCE & TECHNOLOGY (#B072629) 606 DYER BOULEVARD KISSIMMEE, FLORIDA 34741

NOVEMBER 26, 2024

The Accrediting Commission of Career School and Colleges has issued a Warning to Aviator College of Aeronautical Science & Technology located in Kissimmee, Florida. Pursuant to ACCSC's *Rules of Process and Procedure*, the Commission will publish a summary of the reasons for the Warning. The school has an opportunity to submit a response to demonstrate corrective action regarding the Commission's grounds for the Warning.

1. Aviator College of Aeronautical Science & Technology must demonstrate adequate management and administrative capacity as follows:
 - a. Aviator College of Aeronautical Science & Technology must demonstrate that it has full-time on-site supervision by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a post-secondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*) and
 - b. Aviator College of Aeronautical Science & Technology must demonstrate appropriate administrative and operational policies and procedures to which the school adheres, reviews, and updates as needed (*Section I (A)(1)(d), Substantive Standards, Standards of Accreditation*).
 - c. Aviator College of Aeronautical Science & Technology must demonstrate the continuity of management and administrative capacity through the reasonable retention of management and administrative staff (*Section I (A)(4) Substantive Standards, Standards of Accreditation*). As of the time of the on-site evaluation, there has been significant turnover on campus and some staff informed the team that they were planning on resigning due to conditions at the school.
2. Aviator College of Aeronautical Science & Technology reported student graduation and employment rates that do not meet ACCSC's minimum benchmarks as outlined below (*Section VII (B)(2)(b), Substantive Standards, Appendix VI, Standards of Accreditation*).
3. Aviator College of Aeronautical Science & Technology must demonstrate that the school supports student achievement rates through the school's verifiable records and documentation of initial employment of its graduates (*Section VII (B)(2)(b) & Appendix VII, Substantive Standards, Standards of Accreditation*).
4. Aviator College of Aeronautical Science & Technology must demonstrate that the school engages in institutional assessment and improvement activities as follows:
 - a. Aviator College of Aeronautical Science & Technology must demonstrate that it engages in significant and ongoing institutional assessment and improvement activities appropriate to the size and scale of the school's operations and that support the management and administration of the school as well as the quality of education provided (*Section I (B)(1) Substantive Standards, Standards of Accreditation*).

- b. Aviator College of Aeronautical Science & Technology must demonstrate institutional assessment and improvement activities appropriate to the size and scale of the school's operations in the areas of management; fiscal condition and budget; administrative policies and practices; emergency preparedness; student support services; faculty and staff development; educational program curricula; learning resources system, equipment, and supporting materials; facilities; and student achievement outcomes (*Section I (B)(2) Substantive Standards, Standards of Accreditation*).
 - c. Aviator College of Aeronautical Science & Technology must demonstrate that the school's program evaluation process is ongoing with set intervals for evaluation and is included as part of its institutional assessment and improvement planning activities (*Section II (A)(4)(d), Substantive Standards, Standards of Accreditation*).
5. Aviator College of Aeronautical Science & Technology must demonstrate that the school applies a fair and equitable refund policy or that the school's established refund policy complies with state and federal requirements (*Section I (D)(3), Substantive Standards, Standards of Accreditation*).
6. Aviator College of Aeronautical Science & Technology must demonstrate that the school is attentive to its students' educational and other needs as a means to support retention, maintains written policies and procedures addressing student services, and makes students aware of such services (*Section VI (A)(1), Substantive Standards, Standards of Accreditation*).
7. Aviator College of Aeronautical Science & Technology must demonstrate compliance with accrediting standards specific to ongoing professional development activities as follows:
 - a. Aviator College of Aeronautical Science & Technology must demonstrate that members of school management and administrative employees participate in ongoing development and training activities that support their particular roles in the school (*Section I (A)(3) Substantive Standards, Standards of Accreditation*).
 - b. Aviator College of Aeronautical Science & Technology must demonstrate that its faculty and educational administrators engage in ongoing faculty assessment and professional development activities that are: appropriate to the size and scope of the school's educational programs; support the quality of education provided; and enhance student learning and achievement and the school did not document the implementation of assessment and professional development activities for its faculty (*Section III (A)(2), Substantive Standards, Standards of Accreditation*).
 - c. Aviator College of Aeronautical Science & Technology must demonstrate that its faculty engage in ongoing development of teaching skills as part of its plan for faculty improvement (*Section III (B)(4), Substantive Standards, Standards of Accreditation*).
8. Aviator College of Aeronautical Science & Technology must demonstrate that the school ensures the continuity of instruction by the reasonable retention of the educational administrative staff and faculty (*Section III (A)(3), Substantive Standards, Standards of Accreditation*).
9. Aviator College of Aeronautical Science & Technology must demonstrate that the school verifies prior work experience and maintains documentation of academic credentials of all faculty members and administrators (*Section III (A)(4), Substantive Standards, Standards of Accreditation*).
10. Aviator College of Aeronautical Science & Technology must demonstrate that demonstrate that prior to enrollment the school determines that an applicant meets the school's admissions requirements and secures documentation to demonstrate that each applicant meets all admission requirements (*Section V (A)(4)(a-b), Substantive Standards, Standards of Accreditation*).

11. Aviator College of Aeronautical Science & Technology must demonstrate compliance with accrediting standards regarding recruitment and admissions as follows:
 - a. Aviator College of Aeronautical Science & Technology must demonstrate that a school's personnel are trained and qualified to engage in recruiting activities (*Section IV (A)(5), Substantive Standards, Standards of Accreditation*).
 - b. Aviator College of Aeronautical Science & Technology must demonstrate that the school has in place policies and procedures and takes reasonable steps to ensure that its personnel do not make false, exaggerated, or misleading statements about the school, its personnel, its training, its services, or its accredited status and to ensure that its personnel do not make explicit or implicit promises of employment or salary prospects to prospective students (*Section IV (A)(8), Substantive Standards, Standards of Accreditation*).
 - c. Aviator College of Aeronautical Science & Technology must demonstrate that the school internally reviews and evaluates its recruiting policies and procedures and the performance of personnel involved in recruiting activities for compliance with accrediting standards and applicable law and regulation at least once annually and maintains documentation of the review and evaluation (*Section IV (A)(9), Substantive Standards, Standards of Accreditation*).
12. Aviator College of Aeronautical Science & Technology must demonstrate compliance regarding program evaluation as follows:
 - a. Aviator College of Aeronautical Science & Technology must demonstrate that the school has conducted at least one meeting of the Program Advisory Committee annually (*Section II (A)(4)(b) & Appendix III, Substantive Standards, Standards of Accreditation*).
 - b. Aviator College of Aeronautical Science & Technology must demonstrate that the school gives consideration to Program Advisory Committee input (*Section II (A)(4)(b) & Appendix III, Substantive Standards, Standards of Accreditation*).
13. Aviator College of Aeronautical Science & Technology must demonstrate that qualified personnel orient, train, and assist students and faculty in the use of the learning resource system in a manner that supports learning objectives (*Section II (A)(6)(e), Substantive Standards, Standards of Accreditation*).
14. Aviator College of Aeronautical Science & Technology must demonstrate that the school has a process to have a leave of absence approved and that if a student does not return following a leave of absence, the school terminates the student and applies the school's refund policy in accordance with the applicable and published requirements (*Section VII (A)(3)(c)(i & iii), Substantive Standards, Standards of Accreditation*).
15. Aviator College of Aeronautical Science & Technology must demonstrate that the school discloses the graduation rate, graduate employment rate, and as applicable licensure certification examination pass rate for each program offered as last reported to the Commission and that the disclosure for each program's graduation rate, graduation employment rate, and licensure/certification examination pass rate includes the program population base and timeframe upon which each rate is based (*Section IV (C)(3), Substantive Standards, Standards of Accreditation*).
16. Aviator College of Aeronautical Science & Technology must demonstrate that all advertising, promotional materials, statements, and claims are truthful and accurate and avoid leaving any false, misleading, misrepresenting, or exaggerated impressions with respect to the school, its location, its name, its personnel, its training, its services, or its accredited status (*Section IV (B)(1), Substantive Standards, Standards of Accreditation*).