



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

April 17, 2024

ELECTRONIC DELIVERY

██████████
President
Career College of Northern Nevada
1421 Pullman Drive
Sparks, Nevada 89434

School #M058665

Dear ██████████

At the March 2024 meeting the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) considered the matter of the closure of Career College of Northern Nevada in Sparks, Nevada. ACCSC became aware of the school’s apparent closure through media reports on Friday, February 9, 2024. ACCSC contacted the school on Sunday February 11, 2024 to inquire about any teach-out arrangements that may have been made for students. On Monday, February 12, 2024 the school replied via email and indicated that no teach-out arrangements were made.

Based on the information available, the Commission determined that the school closed without an approved teach-out plan or formal arrangements. Accordingly, the Commission considers the accreditation of Career College of Northern Nevada to be withdrawn effective February 9, 2024 pursuant to *Section VII (P)(6) and (Q)(4) Rules of Process and Procedure, Standards of Accreditation*. In accordance with *Section X (C)&(D), Rules of Process and Procedure, Standards of Accreditation*, the reasons for the withdrawal are made public and provided to the U.S. Department of Education, appropriate state agencies, and appropriate accrediting agencies.

Appeal and Reapplication Process and Procedure

Career College of Northern Nevada may opt to appeal the Commission’s decision to withdraw accreditation. Details regarding the appeal procedures are outlined in the *ACCSC Rules of Process and Procedures, Standards of Accreditation*.

- If Career College of Northern Nevada elects to appeal this decision, then the school must sign and return the enclosed Letter of Intent to Appeal a Commission Decision, along with the Appeal Expense Fee of \$8,000.00, **on or before April 29, 2024**.
- If Career College of Northern Nevada elects to appeal this decision, then the school’s Application for Appeal of a Commission Decision and Grounds for Appeal must be submitted **on or before May 17, 2024**.
- If Career College of Northern Nevada elects not to appeal this decision, then the Commission’s decision will become effective **as of February 9, 2024**. The school may submit comments **on or before April 29, 2024** in accordance with the enclosed Public Comment Disclosure Form. Comments submitted by the school will accompany any public disclosure of a final Commission action pursuant to *Section X (D)(4), Rules of Process and Procedure, Standards of Accreditation*.

Please contact me directly at ██████████ if you have any question regarding the Commission’s decision or the ACCSC appeal process.

Sincerely,

██████████
Michale S. McComis, Ed.D.
Executive Director

Encls: Letter of Intent to Appeal a Commission Decision
ACCSC Standing Appeals Commission Members
Public Comment Disclosure Form



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LETTER OF INTENT TO APPEAL A COMMISSION DECISION

To Be Submitted No Later Than April 29, 2024

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

Dear Dr. McComis:

This letter serves to provide notice that Career College of Northern Nevada intends to appeal the recent decision of the Commission to withdraw the school’s accreditation.

Attached is a check in the amount of \$8,000 as required by accreditation procedures. I understand that this fee is non-refundable.

I understand that an ACCSC Sitting Appeals Panel will meet to consider the appeal of the school and that I will receive final confirmation of the hearing at a later date. I have reviewed *Section VIII, Rules of Process and Procedure* of the *Standards of Accreditation* pertaining to appeals and noted that I am entitled to a transcript of the proceedings and to have representatives, including legal counsel, present with advance notification to ACCSC.

I understand that it is the right of a school to appeal an adverse accreditation decision taken by the Commission on the grounds that the decision was arbitrary, capricious, or otherwise in disregard of the criteria or procedures of the Commission, or not supported by substantial evidence in the record on which the Commission took the action (*Section VIII (B), Rules of Process and Procedures, Standards of Accreditation*). I understand that because the appeal must be based on evidence in the record at the time that the Commission took the adverse action, no new evidence may be submitted during the appeal process, except as allowed for under *Section VIII (C)(2)(c), Rules of Process and Procedure, Standards of Accreditation*.

I understand that it is the right of a school intending to appeal a Commission decision to indicate whether there is good cause as to why any member of the Commission’s Standing Appeal Panel should not hear the appeal. I have reviewed the list of Standing Appeal Panel members and have included with this notice any objections to any member of the Standing Appeal Panel with the reasons and cause why I believe that member should not hear the school’s appeal. I understand the absence of a submission with this notice indicates my approval to allow any member of the Standing Appeal Panel to sit for the school’s appeal.

I understand that the Application for Appeal of Commission Decision which includes the school’s Grounds for Appeal are due to ACCSC **on or before May 17, 2024**, and I agree to submit that material on or before that date. I understand that failure to submit these required documents by the due date could prevent consideration of the school’s appeal.

Signature

Date

Name/Title

Standing Appeals Panel Members

Panel Member	Affiliation	Term Ending



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PUBLIC COMMENT DISCLOSURE FORM

To Be Submitted No Later Than April 29, 2024

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

RE: *Career College of Northern Nevada – Sparks, Nevada (School #M058665)*

I understand and agree that the Commission, pursuant to *Section X (C)(4) &(D)(4), Rules of Process and Procedure, Standards of Accreditation*, will make public the reasons for the decision together with any comments submitted by the school. I further understand that the summary will be accompanied by the attached comments.

I understand and agree that the attached comments constitute Career College of Northern Nevada’s public comments on the adverse accreditation action that are to be disseminated with the public notice of the Commission’s adverse accreditation decision including, but not limited to, dissemination to appropriate federal, state and other accrediting agencies and posting to the ACCSC website (*Section X (C)(4)&(D)(4), Rules of Process and Procedure, Standards of Accreditation*).

I understand and agree that the school is not obligated to submit public comments and acknowledge that the attached comments are provided voluntarily.

I understand and agree that the school’s public comments must be in summary format, professional in tone, and free of profanity and calumnious statements and limited to two type written pages. I acknowledge that any comments which do not meet these requirements will not be disseminated or posted along with the summary of the reasons for the adverse accreditation decision.

I understand and agree that the Commission will release the adverse accreditation decision to the public pursuant to *Section X (D)(3), Rules of Process and Procedure, Standards of Accreditation* and that the school’s written comments will not be added to this disclosure if this form and the comments are not submitted in the required format **on or before April 29, 2024.**

I understand and agree that the Commission has no responsibility for how the school’s comments may be used once put into the public domain.

Signature

Date

Name/Title