



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

January 6, 2016

ELECTRONIC DELIVERY

Sandi Gibson
SC Academy Holdings, Inc.
President and CEO
1 Allison Drive
Cherry Hill, New Jersey 08003

**Re: Culinary Academy of Long Island - Syosset, New York #M070313
Star Career Academy - New York, New York #M000434
Star Career Academy - Brick, New Jersey #B059856
Star Career Academy - Egg Harbor Township, New Jersey #B070243
Star Career Academy - Philadelphia, Pennsylvania #B069379
Star Career Academy - Newark, New Jersey #B070537
Star Career Academy - Clifton, New Jersey (Satellite of Newark, NJ) #S460410**

Dear Ms. Gibson:

On December 8, 2016, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) issued a letter to SC Academy Holdings, Inc. located in Cherry Hill, New Jersey withdrawing the accreditation of the schools referenced above and informing the corporation of its right to appeal that decision. As of the date of this letter, SC Academy Holdings has not filed the Letter of Intent to Appeal a Commission Decision as provided in the December 8, 2016 letter from ACCSC. Accordingly, the Commission’s decision to withdraw the accreditation of the schools referenced above as of November 15, 2016 is final (*Section VII (B)(3), Rules of Process and Procedure, Standards of Accreditation*).

Although the schools referenced above have closed, should operations begin again the schools must ensure that there are no references to or claims of ACCSC accreditation in their catalogs, advertising, statements, or promotional materials (*Section VII (P)(4)(a-b), Rules of Process and Procedure; Section IV (B), Substantive Standards; Standards of Accreditation*).

For further information or assistance regarding this matter, please contact me directly at 703.247.4520 or mccomis@accsc.org

Sincerely,

Michale S. McComis, Ed.D.
Executive Director



Accrediting Commission of Career Schools and Colleges

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December 8, 2016

**ELECTRONIC DELIVERY &
FEDERAL EXPRESS**

Sandi Gibson
SC Academy Holdings, Inc.
President and CEO
1 Allison Drive
Cherry Hill, New Jersey 08003

**Re: Culinary Academy of Long Island - Syosset, New York #M070313
Star Career Academy - New York, New York #M000434
Star Career Academy - Brick, New Jersey #B059856
Star Career Academy - Egg Harbor Township, New Jersey #B070243
Star Career Academy - Philadelphia, Pennsylvania #B069379
Star Career Academy - Newark, New Jersey #B070537
Star Career Academy - Clifton, New Jersey (Satellite of Newark, NJ) #S460410**

Dear Ms. Gibson:

On November 15, 2016 Star Career Academy notified the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) that the above-listed schools owned by SC Academy Holdings, Inc.¹ closed on that same day, November 15, 2016.² The schools closed their doors without any prior notification and without any teach-out plan.

ACCSC accrediting standards state that a school will be considered to have had its accreditation withdrawn if the school closes without notification or closes without an ACCSC approved teach-out plan (to include as necessary an ACCSC approved teach-out agreement) that the school faithfully executes (*Section VII (P)(5) and Section VII (Q)(5) Rules of Process and Procedure, Standards of Accreditation*). Star Career Academy schools closed precipitously without any prior notification and without an approved teach-out plan. Accordingly, the Commission considers the accreditation of the above-listed locations of Star Career Academy as having their accreditation withdrawn by ACCSC effective **November 15, 2016**.

In accordance with *Section X, Rules of Process and Procedure, Standards of Accreditation*, the reasons for the Withdrawal Order are made public and provided to the U.S. Department of Education, appropriate state agencies, and appropriate accrediting agencies.

TEACH-OUT PLAN

Pursuant to federal law, an accrediting agency recognized by the U.S. Department of Education must require a teach-out plan from an institution subject to an adverse accreditation decision to withdraw accreditation. Therefore, in accordance with *Section IV (F)(1)(c) Rules of Process and Procedure, Standards of Accreditation* the Commission requires that Star Career Academy submit a completed ACCSC Institutional Teach-Out Plan Approval Form.³ The school’s Teach-Out Plan must be submitted **on or before December 19, 2016**.

¹ Summer Street Capital II, L.P has a majority ownership of SC Academy Holdings, Inc.

² At the time of closure the Star Career Academies were on **Warning** status with ACCSC and all schools were on system-wide financial reporting. The schools informed ACCSC that as required letters of credit were posted with the U.S. Department of Education totaling over \$9 million dollars.

³ Available online at: <http://www.accsc.org/Content/FormsAndReports/FormsAndReports.asp>

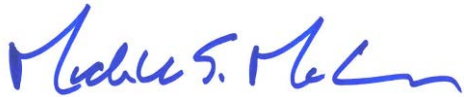
APPEAL AND REAPPLICATION PROCESS AND PROCEDURE

Star Career Academy may opt to appeal the Commission's decision to withdraw accreditation or to reapply for accreditation. Details regarding the reapplication and appeal procedures are outlined in the *ACCSC Rules of Process and Procedures, Standards of Accreditation*.

- If any school elects to appeal this withdrawal, that school must sign and return the enclosed Letter of Intent to Appeal a Commission Decision, along with the Appeal Expense Fee of \$6,000.00, **on or before December 19, 2016**.
- If any school elects to appeal this withdrawal, that school's Application for Appeal of a Commission Decision and Grounds for Appeal must be submitted **on or before January 9, 2017**.
- If no school elects not to appeal this withdrawal, the Commission's decision to withdraw the school's accreditation as of **November 15, 2016** will become final. Any school may submit comments **on or before January 9, 2017** in accordance with the enclosed Public Comment Disclosure Form. Comments submitted by a school will accompany any public disclosure of a final Commission action pursuant to *Section X (D)(4), Rules of Process and Procedure, Standards of Accreditation*.

For additional information regarding the Commission's decision, please contact me directly at 703.247.4520 or mccomis@accsc.org.

Sincerely,



Michale S. McComis, Ed.D.
Executive Director

- c: NY DOE/Adult Career & Continuing Education Services/Bureau of Proprietary School Supervision
[REDACTED]
- Pennsylvania DOE/Bureau of Postsecondary and Adult Education/Division of Higher and Career Education
[REDACTED]
- NJ Department of Labor and Workforce Development/School Approval Unit
[REDACTED]
- U.S. Department of Education
[REDACTED]
- Encls: Letter of Intent to Appeal a Commission Decision
Standing Appeals Panel Members
Public Comment Disclosure Form



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LETTER OF INTENT TO APPEAL A COMMISSION DECISION

To Be Submitted No Later Than December 19, 2016

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

Dear Dr. McComis:

This letter serves to provide notice that Star Career Academy intends to appeal the recent decision of the Commission to revoke the school’s accreditation and remove the school from the list of ACCSC-accredited institutions. Attached is a check in the amount of \$6,000 as required by accreditation procedures. I understand that this fee is non-refundable.

I understand that the ACCSC Appeals Panel will meet to consider the appeal of the school and that I will receive final confirmation of the hearing at a later date. I have reviewed *Section VIII, Rules of Process and Procedures of the Standards of Accreditation* pertaining to appeals and noted that I am entitled to a transcript of the proceedings and to have representatives, including legal counsel, present with advance notification to ACCSC.

I understand that it is the right of the a school to appeal an adverse action taken by the Commission on the grounds that the decision was arbitrary, capricious, or otherwise in substantial disregard of the criteria or procedures of the Commission, or not supported by substantial evidence in the record on which the Commission took the action (*Section VIII (B), Rules of Process and Procedures, Standards of Accreditation*). I understand that because the appeal must be based on evidence in the record at the time that the Commission took the adverse action, no new evidence may be submitted during the appeal process, other than information related to the financial solvency and condition of the school.

I understand it is the right of a school intending to appeal a Commission decision to indicate whether there is good cause as to why any member of the Commission’s Standing Appeal Panel should not hear the appeal. I have reviewed the list of Standing Appeal Panel members and have included with this notice any objections to any member of the Standing Appeal Member with the reasons and cause why I believe a member should not hear the school’s appeal. I understand the absence of a submission with this notice indicates my approval to allow any member of the Standing Appeal Panel to sit for the school’s appeal.

I understand that the Application for Appeal of Commission Decision with the school’s Grounds for Appeal are due to ACCSC **on or before January 9, 2017**, and I agree to submit that material on or before that date. I understand that failure to submit these required documents by the due date could prevent consideration of the school’s appeal.

Signature

Date

Name/Title



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ACCSC Standing Appeals Panel Members

Panel Member	Affiliation	Term Ending
Gary Baker	U.S. Department of Education (Retired) Springfield, Virginia <i>Public Member</i>	2019
Paul Bott, Ed.D.	Pacific College Costa Mesa, California <i>Public Member</i>	2020
Nancy Bradley	Daytona College Ormond Beach, Florida <i>School Member</i>	2020
Mary Cano	Western Technical College El Paso, Texas <i>School Member</i>	2018
Paul Fitzgerald	Erie Institute of Technology Erie, Pennsylvania <i>School Member</i>	2019
Lorne P. Gauthier	Northwest Technological Institute Southfield, Michigan <i>School Member</i>	2017
William James	U.S. Department of Education (Retired) Fairfax, Virginia <i>Public Member</i>	2019
Timothy McMahon	Triangle Tech Pittsburgh, Pennsylvania <i>School Member</i>	2020
Cedric D. Page, Ph.D.	University of New Mexico – Los Alamos Los Alamos, New Mexico <i>Public Member</i>	2019
Kathleen J. Steinberg	Midwest Technical Institute Lincoln, Illinois <i>School Member</i>	2018
Raymond Tuttle, Ph.D.	University of Mary Washington Fredericksburg, Virginia <i>Public Member</i>	2020



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PUBLIC COMMENT DISCLOSURE FORM

To Be Submitted No Later Than January 9, 2017

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

RE: Star Career Academy
1 Allison Drive
Cherry Hill, New Jersey 08003

Dear Dr. McComis:

I understand and agree that the Commission, pursuant to *Section X (D)(4), Rules of Process and Procedure, Standards of Accreditation*, will make public a summary of the reasons for the decision together with any comments submitted by the school. I further understand that the summary will be accompanied by the attached comments.

I understand and agree that the attached comments constitute Star Career Academy’s public comments on the adverse accreditation action that are to be disseminated with the public notice of the Commission’s decision dated December 8, 2016 including, but not limited to, posting to the ACCSC website (*Section X (D)(4), Rules of Process and Procedure, Standards of Accreditation*).

I understand and agree that the school is not obligated to submit public comments and acknowledge that the attached comments are provided voluntarily.

I understand and agree that the public comments must be in summary format and that the comments must be limited to two type written pages (no smaller than 11 pt. font with one inch margins). I acknowledge that any comments which do not meet these requirements will not be disseminated or posted along with the summary of the reasons for the adverse accreditation decision.

I understand and agree that the Commission will release its summary of the adverse accreditation decision to the public pursuant to *Section X (D)(3), Rules of Process and Procedure, Standards of Accreditation* and that the school’s written comments will not be added to this disclosure if this form and comments are not submitted in the required format **on or before January 9, 2017.**

I understand and agree that the Commission has no responsibility for how the school’s comments may be used once they are put in the public domain.

Signature

Date

Name/Title