

ACCSC ACCREDITATION ALERT

To: ACCSC-Accredited Institutions and Other Interested Parties
From: Michale S. McComis, Ed.D., Executive Director
Date: July 1, 2011
Subject: Revisions to the ACCSC *Standards of Accreditation*

Over the period of July 1, 2010 through July 1, 2011, the Accrediting Commission of Career Schools and Colleges (“ACCSC”) made several revisions to the *Standards of Accreditation*. In order to ensure that accredited institutions have complete and up-to-date knowledge of the Commission’s current requirements, a revised version of the ACCSC *Standards of Accreditation* dated July 1, 2011 is now available on the Commission’s website at www.accsc.org.

The Commission would also like to remind institutions that revisions made to *Section IV & Section V, Substantive Standards, Standards of Accreditation* are now in effect (July 1, 2011) as set forth in the April 22, 2011 Accreditation Alert.

To recapitulate, the Commission made revisions in the following areas over the period of July 1, 2010 through July 1, 2011:¹

Rules of Process and Procedure:

- *Section X (D)(3), Rules of Process and Procedure, Standards of Accreditation – Disclosure of Commission Actions to the Public*
- *Section I (A), Rules of Process and Procedure, Standards of Accreditation – Definitions*
- *Section IV, Rules of Process and Procedure, Standards of Accreditation – Substantive Changes*
- *Section V (E&F), Rules of Process and Procedure, Standards of Accreditation – Notification Reports*

Substantive Standards:

- *Section II (B)(3), Substantive Standards, Standards of Accreditation – Baccalaureate Degrees*
- *Catalog Checklist, Substantive Standards, Forms and Reports, Standards of Accreditation*
- *Section IV, Substantive Standards, Standards of Accreditation – Student Recruitment*
- *Section V, Substantive Standards, Standards of Accreditation – Admissions Policies and Practices*
- *Appendix I – Accreditation Fees*
- *Appendix V – Recruitment and Admissions Personnel Code of Conduct*
- *Appendix VI – Admissions Documentation*

¹ Please refer to ACCSC Accreditation Alerts dated January 1, 2011; January 5, 2011; March 25, 2011; and, April 22, 2011.

New Policies:

- ***Unannounced On-Site Evaluations***
- ***Guidelines for Employment Classification***
- ***Clock-Hour-to-Credit Hour Conversion and Recognition of Work Outside of Class***

Policy Clarifications:

- ***Section IV (D)(9), Rules of Process and Procedure, Standards of Accreditation – Effect of Substantive Changes***
- ***Section VII (M)(2), Rules of Process and Procedure, Standards of Accreditation – Maximum Timeframes to Remedy Noncompliance and Good Cause***
- ***Section X (E)(3), Rules of Process and Procedure, Standards of Accreditation – Information Sharing with Government Entities and Other Accrediting Agencies***
- ***Section VII (C)(3)(j) & (D)(3-4), Rules of Process and Procedure, Standards of Accreditation – Consideration of Third-Party Information***

For additional information related to this *Accreditation Alert*, please contact Michale S. McComis, Ed.D., Executive Director, at 703.247.4520 or mccomis@accsc.org.