



Reporting Letter and the schools' response, the Commission voted to place VEC on Warning. [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**August 2017 Review**

At the August 2017 meeting, the Commission considered its previous action to place VEC on System-wide Warning. Upon review of the May 16, 2017 letter, and the schools' response, the Commission voted to continue each school within the system of VEC on Warning. [REDACTED]  
[REDACTED]  
[REDACTED]

- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]  
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- [REDACTED]  
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- [REDACTED]  
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- [REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]

[REDACTED]

**November 2017 Review**

At the November 2017 meeting, the Commission considered its previous action to place VEC on System-wide Warning. Upon review of the August 25, 2017 letter, and the schools' response, the Commission voted to continue each school within the system of VEC on Warning. [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

**May 2018 Review**

At the May meeting, the Commission considered its previous action to continue VEC on System-wide Warning. Upon review of the January 19, 2018 letter, and the schools' response, the Commission voted to place each school within the system of VEC on Probation. [REDACTED]

[REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

[REDACTED]

**August 2018 Review and Action**

The Commission determined that the system of schools owned by VEC has yet to demonstrate that the financial structure of each school is sound, with resources sufficient for the proper operation of the school and discharge of obligations to its students (*Section I (C)(1), Substantive Standards, Standards of Accreditation*). [REDACTED]

[REDACTED]

[REDACTED]

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<sup>2</sup> See also Note 2 as referenced here.

[REDACTED]

- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
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[REDACTED]
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[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Based on the foregoing, the Commission directs VEC to submit the following:

- a. An update on the receivership process and any potential sale of the schools, including any information pertinent to the on-going financial viability of the schools should the sale of the schools not materialize;
- b. Internally prepared financial statements for the three-month period of July 1, 2018 through September 30, 2018, prepared and submitted in accordance with the requirements set forth in ACCSC's [Instructions for the Preparation and Submission of Financial Statements and Related Information](#);
- c. The fiscal year 2018 budget and a budget-to-actual analysis for the period of July 1, 2018 through September 30, 2018;
- d. An updated MD&A explaining VEC's current financial condition and ability to project future financial soundness that minimally includes the following:
  - i. A discussion that addresses the schools' financial performance goals and results,
  - ii. A financial improvement plan to return to profitability,
  - iii. Anticipated future demands, events, conditions, and trends that may impact the school, and
  - iv. Specific comments relative to the schools' financial position and condition, its revenues and costs, assets and liabilities, and other obligations and commitments;
- e. Any update with regard to the schools' current status with the Department; and
- f. Any other information or documentation that VEC believes will assist the Commission in its review of the schools' financial position.
- g. A revised ACCSC [Institutional Teach Out Plan Approval Form](#) for **each** ACCSC-accredited institution along with a [Teach Out Agreement Approval Form](#) for any program that the school cannot or would not intend to complete the training should closure of the school occur;
- h. An attestation from a designated school official confirming that the school understands and will fully adhere to the notification requirements set forth in *Section V (E), Rules of Process and Procedure, Standards of Accreditation*, and that the school guarantees that it will provide at least 60-days advance notice to ACCSC, its state oversight authority, and the Department regarding any decision to cease operations; and
- i. An attestation, signed by a designated and authorized representative of each ownership entity/group of the school that pledges:
  - i. To ensure the allocation and commitment of the necessary financial and other resources and capital to the schools owned;
  - ii. That the delivery of training and services to students will not be materially disrupted; and
  - iii. That obligations to students will be timely met, should the school make a decision to cease operation.

**PROBATION REQUIREMENTS:**

In cases where the Commission has reason to believe that a school is not in compliance with accreditation standards and other requirements, the Commission may, at its discretion, place a school on Probation. A school subject to a Probation Order must demonstrate corrective action and compliance with accrediting

standards. **Failure of the school to demonstrate compliance with accrediting standards or other accrediting requirements by the due date set forth herein may result in a revocation of accreditation action.**

The Commission will not consider substantive changes, a change of location/relocation, or additions (i.e., separate facilities, new programs) to a school or its separate facilities while the school is on Probation. However, a school that is subject to Probation may seek the Commission's approval for the transfer of accreditation that would result from a change of ownership as described in *Section IV, Rules of Process and Procedure, Standards of Accreditation*.

In accordance with *Section X, Rules of Process and Procedure, Standards of Accreditation*, a summary of the Probation Order is made public and provided to the U.S. Department of Education, appropriate State agencies, and appropriate accrediting agencies. Moreover, in accordance with *Section X (C)(6), Rules of Process and Procedure, Standards of Accreditation*, the Commission has notified the U.S. Department of Education of this action pertaining to the findings related to the school's federal financial aid responsibilities.

In accordance with *Section VII (L)(8), Rules of Process and Procedure, Standards of Accreditation*, a school subject to a Probation Order must inform current and prospective students that the school has been placed on Probation and that additional information regarding that action can be obtained from the Commission's website.

**MAXIMUM TIMEFRAME TO ACHIEVE COMPLIANCE:**

The maximum timeframes for VEC campuses to achieve compliance are as follows (*Section VII (M), Rules of Process and Procedures, Standards of Accreditation*):

Campus	Longest Program	Maximum Timeframe	MTF Expiration
Vatterott College-Sunset Hills, Missouri	40 Months	24 months	May 23, 2020
All Other Vatterott Colleges	21 Months	18 Months	November 15, 2019
Vatterott Career Colleges	21 Months	18 Months	November 15, 2019
L'Ecole Culinaire	17 Months	18 Months	November 15, 2019

The Commission is under no obligation to wait for the maximum timeframe to expire and will likely take an adverse accreditation action prior to the expiration of the maximum allowable timeframe if the school's financial condition does not improve substantially.

**RESPONSE REQUIREMENTS:**

By applying for accreditation, a school accepts the obligation to demonstrate continuous compliance with the *Standards of Accreditation*. While the Commission employs its own methods to determine a school's compliance with accrediting standards, the burden rests with the school to establish that it is meeting the standards. The Commission's deliberations and decisions are made on the basis of the written record and thus a school must supply the Commission with complete documentation of the school's compliance with accrediting standards.

VEC must provide a response to the items expressed above that provides the information requested along with any additional information that the school believes supports a demonstration of compliance with accrediting standards.<sup>3</sup> If the school's response contains documentation that includes personal or confidential student or staff information that is not required for the Commission's review (e.g., social security numbers, dates of birth, etc.), please remove or redact that information.

VEC must upload the school's electronic response directly to ACCSC's College 360 Database. The ACCSC College 360 database can be accessed by [clicking here](#). Please note that the password utilized by the institution to access the Annual Report Portal is the same to access the School Submission section of the College 360 database. The Instructions for College 360 DMS Submissions can be found [here](#). A detailed overview on how to upload a school submission can be found [here](#).

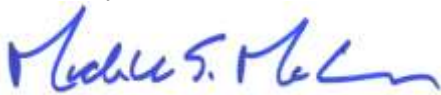
Keep in mind, the school's response must be prepared in accordance with ACCSC's Instructions for Electronic Submission (e.g., prepared as one Portable Document Format ("PDF") file that has been prepared using Adobe Acrobat software (version 8.0 or higher) and which has a .pdf extension as part of the file name). The school will receive an e-mail confirmation that the file has been received within 24 hours of the submission.

The school's response must also include a signed certification attesting to the accuracy of the information and be received in the Commission's office **on or before November 19, 2018**. If a response and the certificate of attesting to the accuracy of the information is not received in the Commission's office **on or before November 19, 2018**, the Commission will consider further appropriate action.

For assistance with the password or for any other questions regarding the electronic submission requirements, please contact [REDACTED]. Please note that any password requests to access College 360 must be made by the school director, or designated member of the school's management team, via e-mail.

For further assistance or additional information, please contact [REDACTED] at [REDACTED]  
[REDACTED]

Sincerely,



Michale S. McComis, Ed.D.  
Executive Director

Encl.: Appendix A: ACCSC-Accredited Institutions Owned and Operated by Vatterott Educational Centers, Inc.

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<sup>3</sup> ACCSC has issued two modules of the **Blueprints for Success Series** – [Organizing an Effective Electronic Submission](#) and [Preparing a Comprehensive Response for Commission Consideration](#) – which provide a framework for submitting a well-documented, organized, electronic response for Commission consideration. ACCSC encourages the school to review these modules when formulating its response to this letter. More information is available in the [Resources section](#) at [www.accsc.org](http://www.accsc.org).



## Appendix A

### ACCSC-Accredited Institutions Owned and Operated by Vatterott Educational Centers, Inc.

Vatterott College  
Quincy, Illinois  
#M000657

Vatterott College  
Warr Acres, Oklahoma  
#B070185

L'Ecole Culinaire  
Cordova, Tennessee  
#B072187

Vatterott College  
Berkeley, Missouri  
#M001095

Vatterott College Extreme  
Institute  
St. Louis, Missouri  
#S460453

Vatterott College  
Joplin, Missouri  
#B065984

Vatterott College  
Kansas City, Missouri  
#B065985

Vatterott College  
Springfield, Missouri  
#B065986

Vatterott College  
Sunset Hills, Missouri  
#B070155

Vatterott College  
Tulsa, Oklahoma  
#B070253

Vatterott Career College  
Memphis, Tennessee  
#B070327

Vatterott College  
Broadview Heights, Ohio  
#B070540

Vatterott College  
St. Charles, Missouri  
#B070782

Vatterott College  
Fairview Heights, Illinois  
#B072153

L'Ecole Culinaire - Kansas  
City  
Kansas City, Missouri  
#B072415

L'Ecole Culinaire  
St. Louis, Missouri  
#B070762

Vatterott Career College  
Memphis, Tennessee  
#B072164