

ACCSC PROGRAMMATIC TEACH-OUT PLAN APPROVAL FORM

In accordance with *Section IV (F)(2) Rules of Process and Procedure, Standards of Accreditation* the Commission requires schools to submit a programmatic Teach-Out Plan any time that a school voluntarily discontinues a program or if the Commission takes an action to suspend or revoke the approval of a program. The Programmatic Teach-Out Plan must be submitted in an electronic format, prepared in accordance with ACCSC's Instructions for Electronic Submissions and must contain all items, at a minimum, listed below:

Check One: _____ Main School _____ Branch		
Name of School: _____		School Number: _____
Address: _____		
City: _____	State: _____	Zip Code: _____
Telephone Number: _____		Fax Number: _____
Contact Person: _____		E-mail Address: _____

1. Name of the program scheduled for discontinuation
2. Are there any remaining students enrolled in this program? Yes No
3. Date the school ceased enrolling students in the program
4. Date of program discontinuation (If there are no remaining students enrolled in the program)
5. A listing by name of all students in the program(s) and their estimated graduation dates, if applicable
6. Estimated date of last student(s) to graduate, if applicable. Please notify the Commission office if this date changes.
7. Did the Commission suspend or revoke the approval if this program? Yes No

Upon receipt of this completed form the Commission will update the school's record in accordance with the dates provided above. The Commission expects that the delivery of training and services to the remaining students, if any, will not be disrupted and that the school will continue to maintain compliance with ACCSC Standards of Accreditation.

I certify that the information herein and attached hereto is correct.

Name: _____ Title: _____
(Chief Executive Officer)

Signature: _____ Date: _____

**SUBMIT TO: Executive Director
 Accrediting Commission of Career Schools and Colleges
 2101 Wilson Boulevard / Suite 302
 Arlington, Virginia 22201**